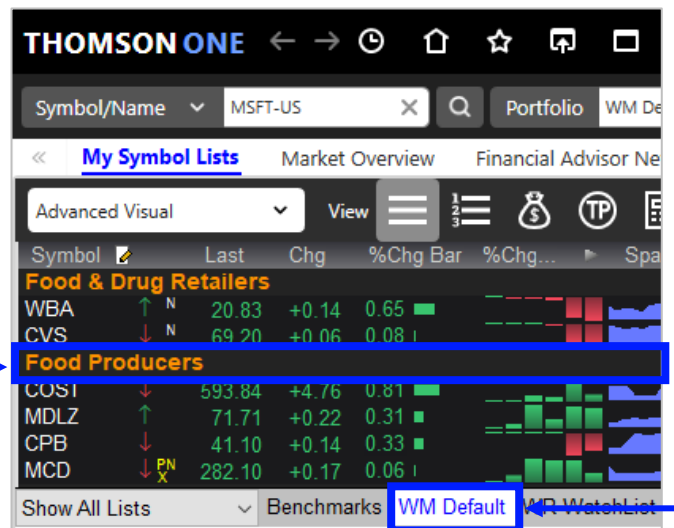


# Thomson ONE Wealth

## Quick Reference Card

### Monitor Market Activity

The first screen that you see when you log into Thomson ONE is the **Flex Monitor**, which has your own or shared watchlists.



- To add a watchlist (tab), right-click the tabs and click New.
- To add a group heading, right-click in the desired location and click Group > Insert.
- To move a group heading, drag it from one place to another.

### Add Symbols to Watchlists

- Click an empty row in the **Symbol** column and type the symbol, such as TRI-US. For more information, see [North American Exchange Codes](#), [Symbol Formats](#), and [Commonly Used Symbols](#).
- To insert a row, right click below the desired row, and click **Symbol > Insert**.

### Find More Information on the Market

- Market Overview helps you gauge the performance of major asset classes across regions in real-time or historically by reviewing and comparing benchmarks.
- Market Pulse displays the equity movers in the market, such as the most active, most up or down, and activity within an index or sector.

- Business Pulse offers a brief overview of the economic and business environment for the current week.

### Find Company Information

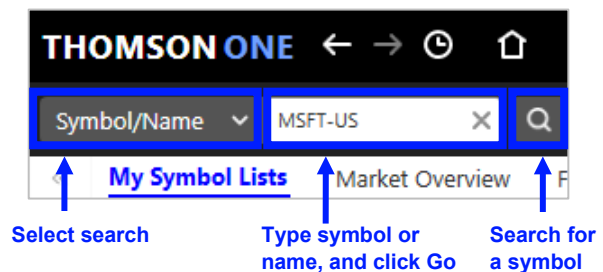
The Entity Finder contains a symbol or watchlist that populates all symbol-specific services, such as Flex Quote.

You can enter a symbol in the Entity Finder in three ways:

- You can type a symbol into it.
- You can search for a symbol in it.
- When you double-click a symbol in a service such as Flex Monitor, the symbol populates the Entity Finder.

The symbol in Entity Finder carries over to News, Charts, and other symbol-specific services.

For example, if you double-click the symbol MSFT-US in the Flex Monitor so that it populates the Entity Finder and then go to News, you see stories for the symbol MSFT-US.



### See News on a Company

When you go to News, the trading instrument in the **Entity Finder** populates the news service.

- Type search terms in the **Enter Search Terms** box to take advantage of the predictive text.

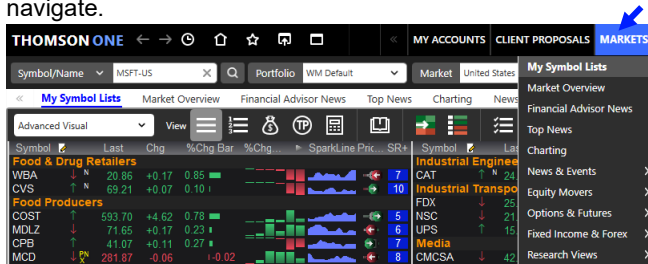





Link to	What you see
Full financials	Reports — <ul style="list-style-type: none"> <li>• Balance sheet</li> <li>• Income statement</li> <li>• Cash flow statement</li> <li>• Ratio</li> <li>• Summary</li> </ul>
Earnings estimates	Earnings estimates and analyst coverage for a company
Ownership	Institutional and individual holdings
Officers & directors	An overview of current and previous key executives
Events	Who is leading a company and who the independent directors are
Deals	Recent equity, bond, loan, or M&A activity
News & research	Latest news headlines and research reports

## Navigate Thomson ONE

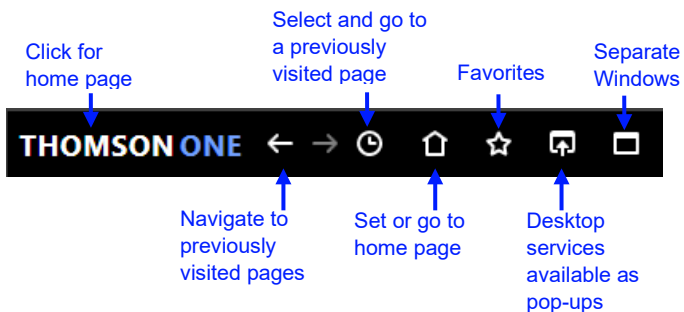
You can use the **tabs** at the top of Thomson ONE to navigate.





- To find and go to a service quickly, press Ctrl + g, type all or part of the service name, and click a search result.
- To find a service in Thomson ONE and see it in the context of other groups and services, point to  in the upper-right corner of Thomson ONE, and click **Site Map**.

## Access Common Locations

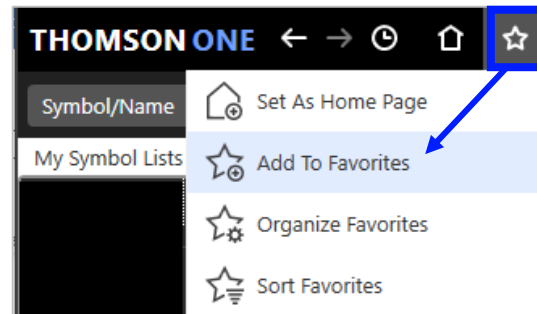
The Quick Access Toolbar displays buttons for commonly used tools and functions.





## Set a Home Page

- To set a home page, go to the page, and then point to  > Set as Home Page.
- To access your home page, click .


## Add Favorites



- To access a favorite, service, point to  > click a favorite.
- To sort favorites alphabetically, point to  > click **Sort Favorites**.

## Create Keyboard Shortcuts

You can customize keyboard shortcuts to access any Thomson ONE service.

- In the upper right corner of Thomson ONE, point to  and click **Hotkey Configuration**.
- From the **Hot Key** list, select a shortcut.
- Under **Services**, select a service.
- Click **Assign**, and then click **OK**.

## North American Exchange Codes

This is an abbreviated list of North American exchanges. For a complete list of exchanges and exchanges codes available on Thomson ONE, refer to the [Exchange List](#).

US Composite	-US	Canadian Combined	-MK
NASDAQ	-O	Pure Trading	-PT
NYSE	-N	TSX	-T
NYSE MKT (formerly American Stock Exchange)	-A	TSX Venture	-V

## Symbol Formats

Canadian Composite	<b>Symbol-MK</b> e.g. CNR-MK	Rights	<b>Symbol'R</b> e.g. AM'R
Class	<b>'letter representing class</b> e.g. IBM'A	US Composite	<b>Symbol -US</b> e.g. IBM-US
Debentures	<b>Symbol'Z</b> e.g. SPF'Z	Unit Trusts	<b>Symbol.UN</b> e.g. REI.UN
Notes	<b>Symbol'T</b> e.g. FCC'T	Warrants	<b>Symbol'</b> e.g. STE'
Options	<b>option root [space][month code][numeric strike]</b> e.g. TOC N44	When issued	<b>Symbol'RA</b> e.g. IBM'RA

## Commonly Used Symbols

This is an abbreviated list of commonly used symbols. For a fuller list of commonly used symbols, refer to the [Thomson ONE Symbols](#) document.

### Commodity Futures

Gold	GC/1-US
Silver	SI/1-US
Crude Oil	CL/1-US
Crude Oil, near contract	CLL/1A
Natural Gas	NG/1-US

### Fixed Income Benchmarks

Canadian 10-yr benchmark	CDN.10-CD
Canadian Prime Interest Rate	CA.PR
US Prime Interest Rate	US.PR-G
US Treasury 10-yr Note	US.10-TT

### World Indices

DJ Industrial Average	.DJIA-DI
S&P 500	.SPX-UT
NASDAQ Composite	.NCOMP-O
TSX	TTT-T
FTSE 100	UKX-FT
Nikkei	NK225-OK
Hang Seng	HSI-HK

### Currency / Exchange

U.S. Dollar	USD
U.S. Dollar – British Pound	USDGBP=R-RX
U.S. Dollar – Canadian dollar	CADUSD=R-FX
Canadian Dollar	CAD=-FX
Euro	EUR=-FX
British Pound	GBP=-FX
Japanese Yen	JPY=-FX

## Contact Us

For assistance with specific pages or services, press F1 in Thomson ONE.

For assistance with all other issues, call 888-463-3383.

## Learn More

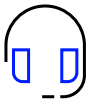


### Learn More

[Learning Academy](#)

#### Documents on [My Account](#)

Thomson ONE Desktop – [Quick Reference Card](#)  
Thomson ONE Anywhere – [Quick Reference Card](#)  
[Commonly used symbols](#) on Thomson ONE  
[Exchanges](#) available on Thomson ONE



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